

**Minnesota Department of Human Services  
Child Care Services, Child Care Assistance Program  
PO Box 64962  
Saint Paul, MN 55164-0962**

June 1, 2022

Chera Sevcik  
Fairbault & Martin County

This letter is to notify you that the Department of Human Services has amended your 2022 – 2023 County and Tribal Child Care Fund Plan. This amendment is needed to comply with federal guidance for case reviews.

If you post your Child Care Fund Plan on your agency website, this change must be posted with the approved plan. If you do not post your approved plan, include a copy of this change when your plan is requested. Update your agency's policies and procedures to reflect this amendment.

## **2022 - 2023 County and Tribal Child Care Fund Plan Amendment**

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**Effective Date:** 7/1/2022

**Revision 1:** The county or tribe ensures access to all needed documents for cases selected for case reviews performed by DHS. Agency ensures certification and submission of all required documents for the case review will be made by the Director or their delegate.

We thank you for your continued support and cooperation in making the Child Care Assistance Program a successful support for families and children in Minnesota. If you have questions or need technical assistance, please contact Kisha Dixon at [Kisha.Dixon@state.mn.us](mailto:Kisha.Dixon@state.mn.us).

Sincerely,



Stacia Rosas

Child Care Assistance Program Supervisor

CC: Lea Silverthorn, Nicole Worlds